



Commercial Energy Solutions

Gas Rebate Promotion Application - 2020



Application Checklist

Please use this checklist to ensure that your application is complete before submitting it. This will reduce the application processing time and help us to issue rebate checks quicker. Incomplete applications will not be processed.

Applicant Information Form

Customer Information

- Customer name matches the name on the utility bill.
- Utility account number is complete and accurate.
- Federal Taxpayer ID is complete and accurate.
- Signed W-9.

Contractor Information

- Full contact information for project contractor is provided. (The contractor may be contacted to verify details.)

Incentive Check Information

- Indicate whether the customer or a third party is to receive the incentive check.

If a third party will receive the check:

- Contact information and Taxpayer ID are required.
- Customer has signed the application to indicate payment to a third party.
- Customer and third party have signed the application.
- Signed W-9.

Incentive Worksheets

- Worksheet has been completed for each applicable measure.
- Measures installed meet the specifications listed in the application.

Terms and Conditions of Application

- Customer has read and agrees with the terms and conditions of the Commercial Energy Solutions program.
- Third parties receiving the incentive checks also must read and agree to the terms and conditions of the Commercial Energy Solutions program.

Application Agreement

- The customer has signed, dated and filled in all sections of the Agreement, including:
 - Project completion date
 - Total project cost
 - Total incentive requested
- When a third party is to receive the incentive check, the customer and the third party must sign and date the Agreement.

Additional Documentation Specification Sheets

- A manufacturer's specification sheet is provided for each measure installed.
- Specification sheets include all program eligibility requirements for the measure.

Invoices

- Invoices are dated using the construction process dates.
- The installation address is listed on the invoice and is in the UES gas service territory.
- Invoice shows correct model number for all installed measures.

Application Process

To verify that your project is eligible, please review the project and measure requirements as detailed on the Incentive Application and Policies & Procedures located at: [UES Gas Policies & Procedures](#)

Follow the steps below to submit an application. Please use the Checklist on page 2.

1. Submit the Pre-Notification Application (required for all applications). Select “Pre-Notification” at the top of the application.

Applications will be reviewed in the order received. Funds will not be reserved for a project until the Commercial Energy Solutions program receives a complete application and determines that the project meets the program eligibility requirements as set forth in the Policies & Procedures.

2. Project funding is reserved. Once the pre-application is complete and has been reviewed, the applicant will be sent a letter indicating that funds have been reserved for eligible projects. Funds are reserved for ninety (90) days from the date of reservation. Program staff reserves the right to contact the customer after thirty (30) days to ensure that the project is moving forward and may cancel the reserved funding based on the customer’s response. A longer extension may be approved depending on the scope of the project and funding availability, but it is not guaranteed. Reserved funds are not transferable to other projects, facilities and/or customers, and UES and DNV GL make no guarantee that the customer’s final application will result in a rebate equal to the reserved amount in the pre-application or reservation letter.

3. Install equipment according to the terms and conditions described for the eligible measures. Ensure the measures meet all requirements detailed in the corresponding measure worksheet under the specifications section and in the Policies & Procedures document.

4. Submit the Final Application package with all required documentation within sixty (60) days of project completion. Application packages shall include manufacturer’s specification sheets for equipment installed, engineering calculations and architectural/engineering plans (where required), and copies of all invoices and receipts, which detail the specific equipment purchases, the services provided and other costs. Any final applications submitted more than six (6) months after construction completion will be deemed ineligible for payment.

The location and business name on the invoice must be consistent with the application information. The project invoice must provide sufficient detail to separate the cost of the measures from the cost for other services such as repairs and building code compliance. In cases where the contractor will receive the incentive payment directly, the submitted invoices must include the full cost and not simply show the portion of the project cost that the UES customer will pay.

UES and its representatives reserve the right to request additional supporting documentation as deemed necessary to ensure measure eligibility and verify that the expected energy savings will occur. All project-specific customer information will be held in confidence. Requested information may include: HVAC sizing calculation, equipment purchase dates, installation dates, proof that the equipment is operational, manufacturer specifications, warranty information, and proof of customer co-payment. Final applications must be submitted less than sixty (60) days from the provided project completion date that is no later than December 1 of the same program year or from the reservation expiration date, whichever is earlier.

5. The final project documentation will be reviewed for eligibility and completeness. Applicants who submit incomplete applications will be notified of deficiencies within three (3) business days. Applicants with incomplete applications lose their place in the review process until all requested information is received. Applicants will have ten (10) business days to respond from the date of notice to provide the requested information in full or the application will be canceled. Incentives cannot be processed for payment until the complete application and all required documentation is received and approved. Final, complete applications must be submitted by December 1 to be paid in the same calendar year.

Projects for which applications have been received in 2020 must be completed within the program year; applications for projects that are not completed within the year will be canceled.

Incentives will be paid within (4) four to (6) six weeks after the final application is approved.

Terms and Conditions

Unisource Energy Services (UES) is offering incentives under the Commercial Energy Solutions program to promote energy efficiency improvements. The program is funded by UES customers and is approved by the Arizona Corporation Commission. DNV GL implements this program on behalf of UES.

For detailed information on the Terms and Conditions, please refer to the current Policies & Procedures document at:
[UES Gas Policies & Procedures](#)

All projects are subject to the Policies & Procedures posted on the website on the date of application signature.

UES makes no representations and provides no express or implied warranty or guarantee with respect to design, manufacture, construction, safety performance or effectiveness of newly installed equipment or installation contractors, including any warranties of merchantability or fitness. Customers are responsible for disposing of equipment and materials according to federal, state and local code requirements. UES reserves the right to make changes to the Commercial Energy Solutions program without prior notice.

Eligibility

Final application and all required supporting documentation must be submitted within sixty (60) days of project completion. The energy savings from installed measures must occur on a meter with an eligible rate schedule. The measures included in this program are not designed to promote fuel-switching. Equipment must be purchased for existing facilities.

Eligible Rates	Rate Code
Small Volume Commercial Service	C-20
Large Volume Commercial Service	C-22
Small Volume Industrial Service	I-30
Large Volume Industrial Service	I-32

Eligible Rates	Rate Code
Small Volume Public Authority Service	PA-40
Large Volume Public Authority Service	PA-42
Special Gas Light Service	PA-44
Irrigation Service	IR-60

Customer Incentive Cap

The customer incentive cap is \$8,000 per calendar year per customer. K-12 schools may receive up to \$25,000 per calendar year, per school district.

Measure Incentive Cap

In addition to the customer cap, there is a cap on each measure. The measure cap is 75% of the incremental measure cost. Incremental measure cost is the difference between the cost of installing a high efficiency piece of equipment and the lower cost of installing a standard efficiency piece of equipment. In some cases the full measure cost will be used, in other cases only a portion of the full measure cost is appropriate. Internal labor costs incurred by the utility customer will not be considered as measure costs for each measure.

If the customer intends to apply for local, state or federal tax credits, the estimated amount of those credits must be disclosed on the application agreement form. The Arizona Corporation Commission Decision No. 70403 requires UES to deduct the value of your tax incentive when calculating your maximum rebate. The incremental cost of the measure will be reduced by these anticipated credits prior to applying the 75% custom cap cost.

Final Application

A complete final application package with all supporting documentation should be submitted within sixty (60) days of project completion. Project documentation includes copies of all itemized, paid invoices and receipts detailing the specific equipment purchased, the services provided, and other costs. Any final applications submitted more than six (6) months following construction completion will be deemed ineligible for payment. Customer responses to all final application requests for additional information by UES or DNV GL must be completed within ten (10) business days of request or the project will be ineligible for payment.

Inspections

The program staff reserves the right to inspect all projects to verify compliance with the program rules and verify the accuracy of project documentation. This may include post-installation inspections, metering, data collection, interviews and utility bill data analyses. The customer must allow access to records and installation sites for a period of five years after receipt of incentive payment.

Tax Liability

Incentives are taxable. If incentives exceed \$600 and you have indicated "Other" as your tax status, DNV GL may report your incentive as income to you on IRS Form 1099.

Commercial Energy Solutions

Gas Rebate Application Form

2020 Incentives Promotion



Applicant Information

Application Type _____

Business Type _____

Building Type _____ Bldg. Sq. Ft. _____

Customer Information

Legal Name (as shown on the UES Customer's W9) _____

Customer Name as it Appears on UES Gas Bill _____

UES Account Number _____ Project Name _____

Contact Name _____ Contact Title _____

Phone _____ Ext. _____ Contact Email _____

Installation Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

Taxpayer ID _____ - _____ W-9 Tax Status _____

Contractor information

Company Name _____

Contact Name _____ Title of Contact _____

Phone _____ Ext. _____ Contact Email _____

Mailing Address _____ City _____ State _____ Zip _____

Commercial Energy Solutions

Gas Rebate Application Form

2020 Incentives Promotion



Rebate Check information

Issue Rebate Check to: _____ Customer Signature _____

Name of Third Party Receiving Check: _____ Name of Third Party Contact Person _____

Mailing Address _____ City _____ State _____ Zip _____

Phone _____ Ext. _____ Contact Email _____

Taxpayer ID _____ - _____ W-9 Tax Status _____

Commercial Energy Solutions

Gas Rebate Application Form

2020 Incentives Promotion



Application Agreement

As an eligible UniSource Energy Services (UES) customer, I have attached documentation establishing proof of payment for the items installed according to this application. I agree to verification by the utility or their representatives of both sales transactions and equipment installation.

I certify that the information on this application is true and correct, and that the Taxpayer ID Number is representative of the applicant and that UES, UNS Energy Corporation and DNV GL are not responsible for any taxes that may be imposed on my business as a result of receipt of this incentive. I understand that incentive payments assume related energy benefits over a period of five (5) years or for the life of the product, whichever is less.

I agree that if: (1) I do not install the related product(s) identified in my application, or (2) I remove the related product(s) identified in my application before a period of five (5) years or the end of the product life, whichever is less, then I shall refund a prorated amount of incentive funds to UES on the actual period of time in which the related product(s) were not installed and operating (or the full amount if the product was never installed). This is necessary to assure that the project's related energy benefits will be achieved.

I understand that the program may be modified or terminated without prior notice. The program has a limited budget. Applications will be processed on a first-come, first-served basis until allocated funds are spent. I understand that the Final Application and all required documentation should be received by UES within sixty (60) days of project completion. All equipment must be purchased and installed prior to submitting the Final Application. I also understand that all materials removed must be disposed of properly and taken out of service. All work shall be performed in accordance with all applicable professional standards and comply with all applicable federal, state, and local laws, ordinances, codes and regulations.

In no case will UES pay more than 75% of the incremental measure costs. I will disclose below if I intend to apply for local, state or federal tax credits and understand that the incremental measure cost will be reduced by these anticipated credits prior to applying the 75% cap. I understand that UES or its representatives have the right to ask for additional information. The UES Commercial Energy Solutions program will make the final determination of incentive levels for this project.

In return for the payment by UES under the Commercial Energy Solutions program, I understand that any energy efficiency credits and all resultant associated environmental credits from the energy efficiency measures for which the rebate is paid, are assigned to UES and/or UNS Energy Corporation. I understand that my company may be recognized as a program participant in promotional materials; however, project details will not be released without prior consent. If I choose to opt-out of any recognition, I will indicate my choice in a written letter.

I have read and understand the program requirements, measure specifications, Terms and Conditions and policies and procedures and agree to abide by those requirements. Furthermore, I concur that I must meet all eligibility criteria in order to be paid under this program.

Customer Initials: _____ Third Party Initials (if applicable): _____

Arizona Corporation Commission Decision No. 70403 requires UES to deduct the value of your tax incentive when calculating your maximum rebate.

Please indicate if your business intends to file for tax incentives associated with this application: _____

If you answered "yes, will apply," indicate the amount of tax incentive your business will receive: _____

Customer Signature

Project Completion Date

Third Party Signature
(Required if receiving check)

Print Name

Project Cost

Print Name

Date

Total Incentive Requested
(From incentive worksheet)

Customer Signature Required
(If requesting check to be issued to
Third Party listed on page 1)

Gas Savings Incentive Worksheet

Space Heating and Water Heating Measures								
Equipment Type	Size Category	Qualifying Efficiency	Make and Model	Size	Efficiency	Quantity	Incentive (per Unit)	Total
High Efficiency Furnace	0-300,000 Btuh	93% <= AFUE < 94%			%		\$420	
		94% <= AFUE < 95%			%		\$450	
		95% <= AFUE < 95.5%			%		\$490	
		AFUE >= 95.5%			%		\$510	
Energy Efficient Storage Water Heater	≤ 75,000 Btuh	Energy Factor 0.67					\$100	
	> 75,000 Btuh	Thermal Efficiency 90% or Higher			%		\$850	
High Efficiency Boilers	Non-Condensing < 300,000 Btuh	AFUE 85.6% or Higher			%		\$500 per 100,000 Btuh	
	Non-Condensing ≥ 300,000 Btuh	Thermal Efficiency 85.6% or Higher			%		\$150 per 100,000 Btuh	
	Condensing < 300,000 Btuh	AFUE 89% or Higher			%		\$500 per 100,000 Btuh	
	Condensing ≥ 300,000 Btuh	Thermal Efficiency 89% or Higher			%		\$150 per 100,000 Btuh	
Total Gas Incentive								

Commercial Food Service Measures								
Equipment Type	Size Category	Qualifying Efficiency	Make and Model	Size	Efficiency	Quantity	Incentive (per Unit)	Total
High Efficiency Griddles	ALL	38%					\$360	
Total Commercial Food Service Incentive								

Specifications for Gas Savings Measures

General Requirements

All equipment must be for a non-Residential use. Please reference www.ahridirectory.org for efficiency ratings. *Applicants must provide manufacturer specification sheets in support of claimed efficiency values.*

High Efficiency Furnace

Qualifying natural gas furnaces must have a minimum rating of 93% Annual Fuel Utilization Efficiency (AFUE).

Energy Efficiency Storage Water Heater

Qualifying gas water heaters must meet the efficiency levels listed below:

Input Rating:

≤ 75,000 Btuh: Energy Factor of 67% or higher

> 75,000 Btuh: Thermal Efficiency of 90% or higher

High Efficiency Boilers

Qualifying boilers must meet the efficiency levels listed below:

Non-Condensing < 300,000 Btuh: AFUE of 85.6% or higher

Non-Condensing ≥ 300,000 Btuh: Thermal Efficiency of 85.6% or higher

Condensing < 300,000 Btuh: AFUE of 89% or higher

Condensing ≥ 300,000 Btuh: Thermal Efficiency of 89% or higher

High Efficiency Griddles

Qualifying griddles must be thermostatically controlled and must have an efficiency level of 38% or greater.

The Commercial Energy Solutions program must verify that your equipment meets the program specifications approved by the Arizona Corporation Commission. Documentation that supports this application must be received by the program in order to process your application. Please use the checklist at the beginning of this application to confirm that your submission is complete.